



March 17, 2014

Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the March 3, 2014 Regular Board Meeting Minutes, the March 3, 2014 Committee of the Whole Meeting Minutes and the March 3, 2014 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Samuel Tigyer and Daulton Hershey

3.1 Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who earned "Student of the Quarter" awards for the second quarter of the 2013-2014 school year.

Grade 11	Jaedanne Kutz	World Studies
Grade 11	Christine Gordon	World Studies
Grade 11	Grant Adams	Diesel Technology 2
Grade 11	Lydia Hikes	Nursing/Nursing Assisting 2
Grade 11	Cole Zinn	Logistics & Warehouse Management 1
Grade 12	Logan Dennison	Graphic Communications 3
Grade 12	Briana Risbon	Criminal Justice 2
Grade 12	Tyson Darhower	Automotive Collision Technology CO-OP

3.2 Recognition of Students of the Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement award for the second quarter for the 2013-2014 school year.

Art Department

Grade 9 Emily Siwy
Grade 10 Holly Jones
Grade 11 Valerie Kanc
Grade 12 Stevie Fealtman

Agriculture Department

Grade 9 Natalie McNew
Grade 10 Bryce Morgan
Grade 11 Jacob Paris
Grade 12 Nickole Burkett

Business Department

Grade 9 Devin Yeatter
Grade 10 Michayla Roberts
Grade 11 Lucas Foust
Grade 12 Tanner Hefflefinger

Math Department

Grade 9 Robert Foster
Grade 10 Makayla Glass
Grade 11 Kelsey Carbaugh
Grade 12 Alex Sweger

Social Studies Department

Grade 9 Jenna Kurtz
Grade 10 Madison Culbertson
Grade 11 Joshua Fauver
Grade 12 Benjamin Myers

4. Treasurer Reports

4.1 Treasurer's Fund Report

General Fund	\$ 18,453,507.80
Capital Projects	\$ 5,280,558.49
Cafeteria Fund	\$ 333,670.14
Student Activities	\$ 205,422.90
Total	\$ 24,273,159.33

4.2 Payment of Bills

General Fund	\$ 969,209.19
Capital Projects	\$ -
Cafeteria Fund	\$ 1,290.14
Student Activities	\$ -
Total	\$ 970,499.33

4.3 Budget Transfers

The Business Office prepared a budget transfer report for February that is included with the agenda.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Business – Personnel Actions

New Business - Personnel Actions

11.1 Resignation - Karen Kough

Mrs. Karen Kough will be resigning from her position as a Kindergarten Teacher at Newville Elementary School for the purpose of retirement, effective the end of the 2013-2014 school year.

The administration recommends that the Board of School Directors approve Mrs. Kough's resignation for the purpose of retirement as a Kindergarten Teacher at Newville Elementary School, effective the end of the 2013-2014 school year.

11.2 Resignation - Beth Herb

Mrs. Beth Herb will be resigning from her position as a Kindergarten Teacher at Newville Elementary School for the purpose of retirement, effective the end of the 2013-2014 school year.

The administration recommends that the Board of School Directors approve Mrs. Herb's resignation for the purpose of retirement as a Kindergarten Teacher at Newville Elementary School, effective the end of the 2013-2014 school year.

11.3 Resignation - Middle School Cheerleading Coaches

Mrs. Danielle Teter and Ms. Lisa Ilaria has submitted their resignations as Middle School cheerleading coaches, effective immediately.

The administration recommends that the Board of School Directors approve Mrs. Teter and Ms. Ilaria resignations as Middle School cheerleading coaches, effective immediately.

11.4 Resignation - Assistant Varsity Football Coach

Mr. Brian Rohm has submitted his resignation letter as assistant varsity football coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Rohm's resignation as assistant varsity football coach, effective immediately.

New Business - Personnel Actions

11.5 Long-Term Substitute Teacher - C. Piper

Chelsey Piper - Long-Term Substitute Learning Support Teacher

Education:

Shippensburg University (Bachelor's Degree Elementary Education)

Experience:

Big Spring School District - Substitute Teacher

The administration recommends that the Board of School Directors appoint Mrs. Chelsey Piper to serve as a Long-Term Substitute Learning Support Teacher at Oak Flat Elementary School, replacing Mrs. Megan Frantz who will be on child-rearing leave of absence from approximately April 1, 2014 through the end of the 2013-2014 school year. Mrs. Piper's compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.6 Long-Term Substitute Teacher- D. Mosher

David Mosher- Long-Term Substitute High School Physical Education Teacher

Education:

Lock Haven University - Sports Administration/Coaching

Experience:

Big Spring School District - Substitute Teacher

Cornell Companies (Leadership Development Program) Health/Physical Education Teacher

The administration recommends that the Board of School Directors appoint Mr. David Mosher to serve as a High School Long-Term Substitute Physical Education Teacher, replacing Mr. Les Stover who is on leave, retroactive to February 20, 2014. At this time the conclusion of this long-term substitute position has not been established. Mr. Mosher's compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business - Personnel Actions

11.7 Long-Term Substitute Teacher - D. Sheaffer

Dana Sheaffer - Long-Term Substitute Fourth Grade Teacher

Education:

Shippensburg University (Bachelor's Degree Elementary Education)

Experience:

Big Spring School District - Substitute Teacher

West Shore School District - Long-Term Substitute Third Grade Teacher

The administration recommends that the Board of School Directors appoint Ms. Dana Sheaffer to serve as a Long-Term Substitute Third Grade Teacher at Oak Flat Elementary School, replacing Mrs. Jen Ferrante who will be on child-rearing leave of absence from approximately April 10, 2014 through approximately May 28, 2014. Ms. Sheaffer's compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.8 Long-Term Substitute Teacher - M. Adler

Marlene Adler - Long-Term Substitute Reading Teacher

Education:

Towson University (Master's Reading Education)

University of Delaware (Bachelor's Elementary and Special Education)

Experience:

Big Spring School District - Eighth Grade Reading Teacher

Howard County School District, Maryland - Elementary Teacher

The administration recommends that the Board of School Directors appoint Mrs. Marlene Adler to serve as a Long-Term Substitute Reading Teacher at Newville Elementary School, replacing Mrs. Tracey Cook who will be on child-rearing leave of absence from approximately April 7, 2014 through the end of the 2013-2014 school year. Mrs. Adler's compensation for this position should be established at Master's Degree Step 1, \$49,418.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business - Personnel Actions

11.9 Per Diem Substitute Teacher

Erin Knight - Elementary Education

The administration recommends that the Board of School Directors approve the addition listed to the 2013-2014 per diem substitute teacher list as presented.

11.10 Substitute Health Room Aide - B. Trez

Becky Trez

The administration recommends that the Board of School Directors approve the Ms. Becky Trez as a substitute health room aide, as presented.

11.11 Child-Rearing Leave of Absence - A. Rhinehart

Mrs. Amber Rhinehart, Grade Two Teacher at Newville Elementary School is requesting child-rearing leave of absence from approximately August 25, 2014 through approximately November 25, 2014. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Rhinehart's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately August 25, 2014 through approximately November 25, 2014.

11.12 Music Department Chairperson Recommendation

The individual whose name is listed below is recommended to serve as the Music Department Chairperson K-12, effective immediately.

Lori Shover

The administration recommends that the Board of School Directors approve the appointment of Ms. Lori Shover to serve as the Music Department Chairperson K-12, effective immediately.

New Business - Personnel Actions

11.13 Approval of Additional 2013-2014 Mentor Teacher

<u>Mentor</u>	<u>Inductee</u>
Susan Shuey High School Music Teacher	Adam Nobile High School Instrumental Music/Band Director

The administration recommends that the Board of School Directors approve the additional 2013-2014 mentor teacher as presented.

11.14 Leave Without Pay - Krista Boynton

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Ms. Krista Boynton is requesting 3 days leave without pay for May 7, 8 and 9, 2014.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

12. New Business Items – Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Judy Breneman	\$1,311.00
Kimberly Flood	\$2,622.00
Kevin Roberts	\$1,650.00
Brandie Shatto	\$1,650.00
Total	\$7,233.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

New Business Items – Other Actions

12.2 Updated Policy

The administration has submitted the updated policy listed and a copy is included with the agenda.

246 Student Wellness

The administration recommends that the Board of School Directors approve the policy as presented.

12.3 Grant Request - Partnership for Better Health

Mr. Kevin Roberts, Director of Curriculum and Instruction is requesting permission to pursue grant funding from the Partnership for Better Health (PBH). The grant funds are being sought to expand the use of Sports, Play, and Active Recreation for Kids equipment and training at the high school in physical education classes. Information is included with the agenda.

The administration recommends that the Board of School Directors approve Mr. Robert's request to pursue grant funding from the Partnership for Better Health.

12.4 Case D of 2013-2014

The parents of the student in Case D of the 2013-2014 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case D for the remainder of the 2013-2014 school year. The student will be placed in an Alternative Placement during the remainder of the 2013-2014 school year. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason.

12.5 Case E of 2013-2014

The parents of the student in Case E of the 2013-2014 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case E for the remainder of the 2013-2014 school year. The student will be placed in an Alternative Placement the remainder of the 2013-2014 school year. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason.

New Business Items – Other Actions

12.6 Case F of 2013-2014

The parents of the student in Case F of the 2013-2014 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case F of the 2013-2014 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason.

12.7 Case G of 2013-2014

The parents of the student in Case G of the 2013-2014 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case G of the 2013-2014 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason.

12.8 Approval of Change Order 1 to Honeywell Performance Contract

The last two Buildings & Property Committee meetings discussed some changes to the existing Performance Contract for Oak Flat HVAC project. Of the three presented the operable door for the Oak Flat gym is in final form and the committee recommends inclusion into the project (see attached document). The additional cost of \$85,535 would not come from the Oak Flat project loan and instead would be funded from the Capital Project fund.

The administration recommends the Board of School Directors approve Change Order 1 to the Honeywell Performance Contract with payment from the Capital Project fund.

12.9 Approval of Construction Payment Applications

The District received the following payment applications for ongoing projects. A copy of the Oak Flat PC is included with the agenda.

<u>Project</u>	<u>Contractor</u>	<u>This Payment</u>	<u>Balance</u>
OF HVAC	Honeywell	\$378,404.00	\$1,892,019

The administration recommends the Board of School Directors approve payment of \$378,404.00 to Honeywell from the Oak Flat Project fund.

New Business - Information Items

13.1 2013-2014 School Calendar - Act 80 Days

The Administration will review current Act 80 Day guidelines.

13.2 Updated Year-to-Date Summary for General Fund

The Business Office prepared updated year-to-date summary for the general fund that is included with the agenda.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson, Mr. Roush and Mr. Gutshall

15.3 Cumberland Perry Area Vocational Technical School - Mr. Wolf/Mr. Piper

15.4 Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson and Mr. Roush

15.5 Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

15.6 South Central Trust - Mr. Blasco

15.7 Capital Area Intermediate Unit - Mr. Wolf

15.8 Cumberland County Tax Collection Bureau - Mr. Wolf

15.9 Superintendent's Report

15.10 Future Board Agenda Items

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, March 17, 2014.

Next scheduled meeting is: **April 7, 2014**